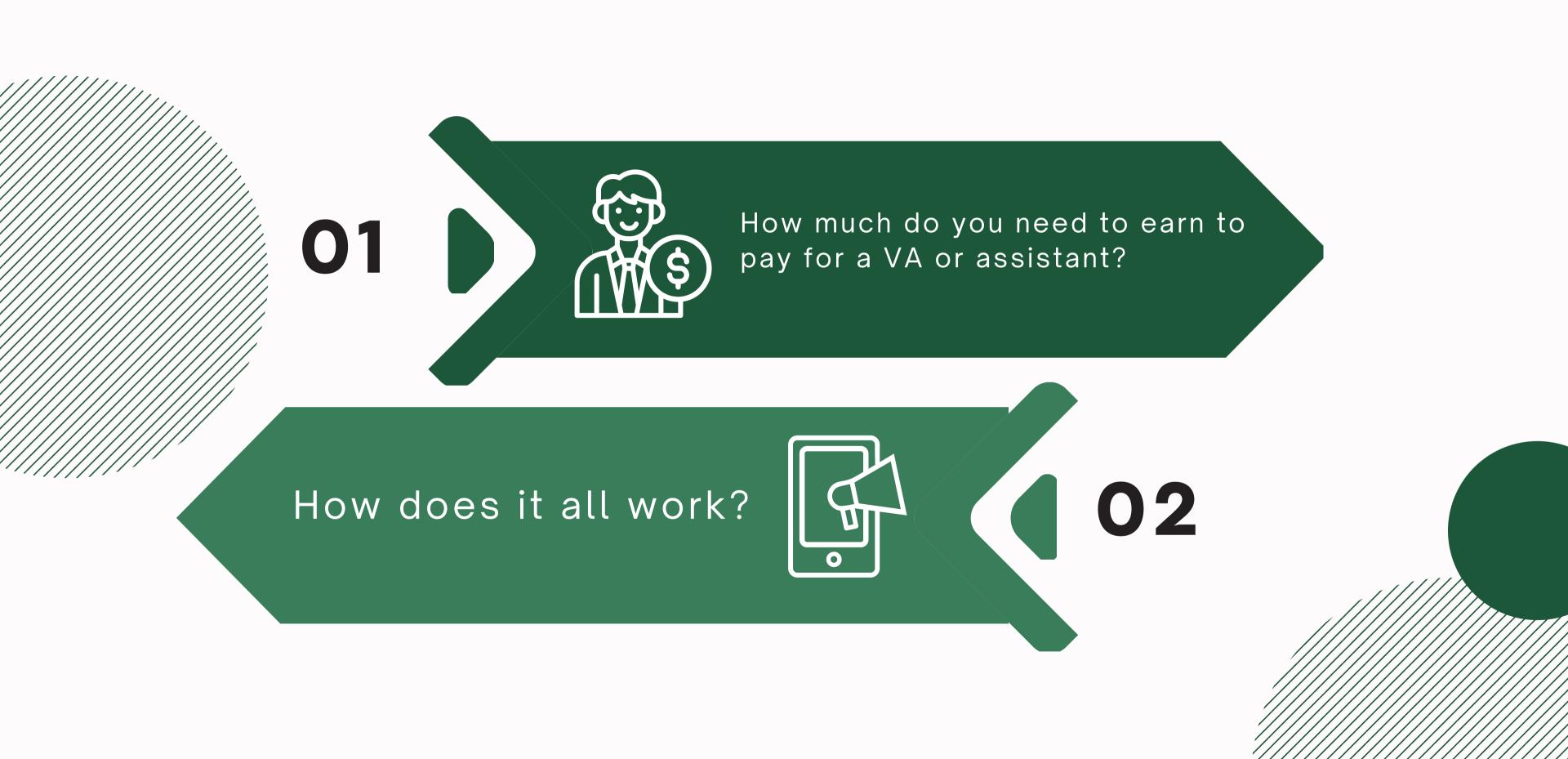
WHY DO YOU

## NEED A VA?











Local v Overseas



Ask on your social media accounts could you do a swap?



What do you need them to do?



## LINKED IN

Facebook groups
<a href="https://www.facebook.com/groups/131235">https://www.facebook.com/groups/131235</a>
<a href="https://www.facebook.com/groups/131235">0108818227</a>

Linkedin groups https://www.onlinejobs.ph/







How to communicate with a VA

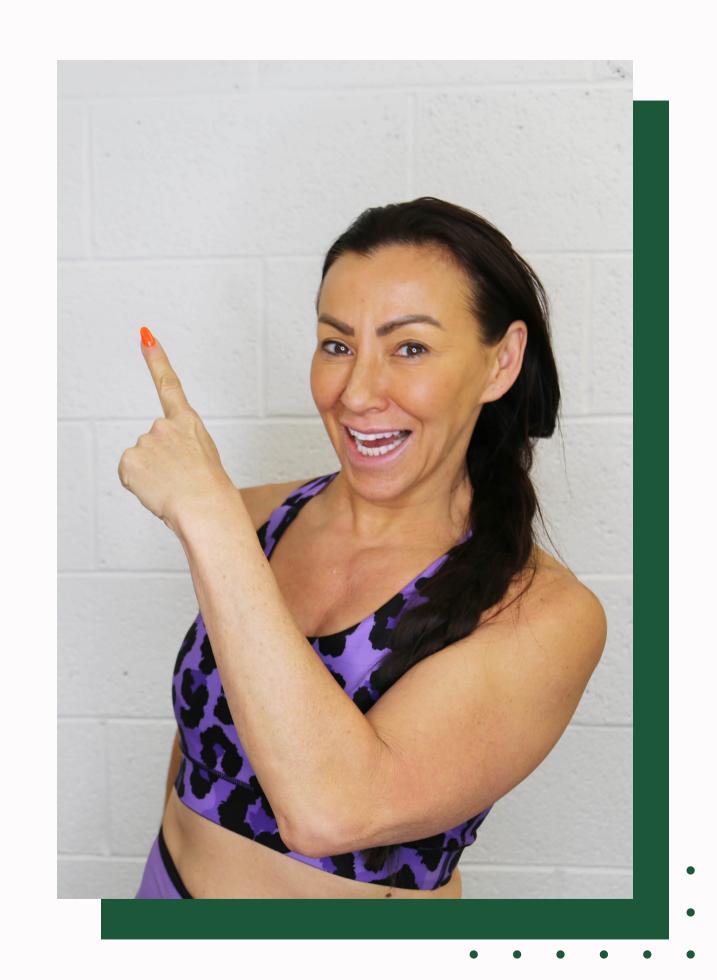


**Tips and Tricks** 



Tips and Tricks How to create to do lists Let's create a workflow

Let's create a step by step routine of how you want things to be one.



## TASKS FOR YOU THIS WEEK

FIND A VA AND START
INTERVIEWING

CREATE 3 TASKS YOU WOULD LIKE. DOING

CREATE A JOB SHEET







**QUESTIONS?**